



**NEXA INTERNATIONAL SCHOOL ADMISSION FORM**

**SCHOOL SECTION:**

Year: \_\_\_\_\_ Term: \_\_\_\_\_ Admission Number: \_\_\_\_\_

Section: \_\_\_\_\_ Club: \_\_\_\_\_ Admission Date: \_\_\_\_\_

**STUDENT'S PERSONAL DETAILS:**

**STUDENT NAME:**

(As on birth certificate/passport)

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Nationality: \_\_\_\_\_ Sex: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Requested Admission Grade: \_\_\_\_\_ Term: \_\_\_\_\_

Does the student have any sibling(s) at Nexa International School? YES ☐ NO ☐

Sibling Details Where Applicable:

Name: \_\_\_\_\_ Year: \_\_\_\_\_ Relation: \_\_\_\_\_

Name: \_\_\_\_\_ Year: \_\_\_\_\_ Relation: \_\_\_\_\_

Name: \_\_\_\_\_ Year: \_\_\_\_\_ Relation: \_\_\_\_\_

Name: \_\_\_\_\_ Year: \_\_\_\_\_ Relation: \_\_\_\_\_

**NB: Please provide a coloured copy of the student's birth certificate; this must be provided before admission. For non-Kenyans, the passport's bio page must be provided.**

**EDUCATIONAL HISTORY:**

Previous School Attended: \_\_\_\_\_

Previous School Curriculum: \_\_\_\_\_

Grade at Previous School: \_\_\_\_\_

Reasons for leaving school: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





**NEXA INTERNATIONAL SCHOOL ADMISSION FORM**

**PARENTS' / GUARDIANS' DETAILS**

Parent's/Guardians Name:

Surname First Name Middle Name

Postal Address:

Residential Address:

Telephone No: Mobile No:

Email:

**(Please write each letter individually and legibly)**

Occupation: Work No:

**PARENTS' / GUARDIANS' DETAILS**

Parent's/Guardians Name:

Surname First Name Middle Name

Postal Address:

Residential Address:

Telephone No: Mobile No:

Email:

**(Please write each letter individually and legibly)**

Occupation: Work No:

Emergency Contact's Name (Not a primary parent or Guardian)

Surname First Name Middle Name

Telephone No: Mobile No:

Email:

**(Please write each letter individually and legibly)**

Please note that we will contact the emergency contact if we can't reach the primary parents/guardians  
..listed above





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**STUDENT INFORMATION:**

**Educational Information**

**Does your Child have any special learning needs?**

Yes

No

If yes, please share with us in detail including medical records where applicable.

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**Are there specific areas of concern you would like the school to prioritise?**

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**Admitted to Year:** \_\_\_\_\_

**Assessment Remarks:**

(To be filled by the relevant teacher)

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**Student's Interests:**

(Please share any interest your child has, their career aspirations or any additional information that can help us support their learning experience.)

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**NEXA INTERNATIONAL SCHOOL ADMISSION FORM**

**MEDIA CONSENT:**

I \_\_\_\_\_  
as the guardian/parent of \_\_\_\_\_  
hereby authorise for my child's photograph or video be taken during school activities, events and classroom settings. I also grant permission for Nexa International School to share these photographs and videos on their official social media platforms, for the purpose of promoting school events and showcasing diverse learning experiences. I understand that Nexa International School will make an effort to protect the privacy of students by not tagging or identifying them by their full names in the photographs and videos shared on social media. Nexa International School may also share this consent with trusted partners when students attend school events such as but not limited to competitions, trips, conferences and more.  
This consent is valid until otherwise notified in writing and the letter dropped at the school by a parent/guardian.

**Parent's/ Guardian's Name:** \_\_\_\_\_

**Parent's/ Guardian's Signature:** \_\_\_\_\_

**ADMISSION CHECKLIST:**

**DOCUMENT'S PROVIDED:**

- ☐ Student Intake Form
- ☐ Student Medical Form
- ☐ School Rules & Regulations
- ☐ School Policies
- ☐ Student's Birth Certificate/Passport
- ☐ Completed Admission Form

**ITEMS ISSUED TO STUDENT:**

- ☐ Full School Uniform
- ☐ School Exercise Books
- ☐ School Issued Stationary
- ☐ Library Card
- ☐ Student ID

By signing this document, parents/guardians agree to give one term's notice in writing or pay one term's fees in lieu before withdrawing their child/children. The school's fee structure and payment policy are provided to all parents each year and are available from the Admissions/Accounts office and on the school website. I also confirm that the information provided above is true and any changes will be communicated to the school in writing.

**Student's Admission Confirmation:**

This will be filled last after all other documents are filled & submitted:

**Student's Name:** \_\_\_\_\_

**Administrator's Name:** \_\_\_\_\_

**Student's Signature:** \_\_\_\_\_

**Administrator's Signature:** \_\_\_\_\_

**Parent's Name:** \_\_\_\_\_

**School Head:** \_\_\_\_\_

**Parent's Signature:** \_\_\_\_\_

**School Head's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

